



Parkside Works, Otley Rd, Guiseley, Leeds, LS20 8BH, West Yorkshire  
Tel: 01943 870100 Fax: 01943 870088

## **EMPLOYMENT APPLICATION FORM**

*\*Please delete where appropriate*

|   |   |
|---|---|
| TITLE: Mr/ Mrs/ Miss/ Ms*                               | IF OTHER PLEASE SPECIFY:  |
| FORENAMES:  | SURNAME:  |
| HOME ADDRESS:   |   |
| HOME TELEPHONE NUMBER:                                  | MOBILE:   |
| EMAIL:  |   |
| DO YOU REQUIRE A WORK PERMIT TO WORK IN THE UK? YES/NO* |   |
| NATIONAL INSURANCE NUMBER:                              | HOW MUCH NOTICE ARE YOU REQUIRED TO GIVE TO YOUR CURRENT EMPLOYER?        |
| DO YOU HOLD A CURRENT DRIVING LICENCE?<br>YES/NO*       | HOW MANY POINTS DO YOU HAVE AND WHEN DO THESE EXPIRE?                     |
| DO YOU HAVE ANY CRIMINAL CONVICTIONS?<br>YES/NO*        | DO YOU HAVE A DISABILITY THAT YOU WOULD LIKE US TO KNOW ABOUT?<br>YES/NO* |



## EMPLOYMENT HISTORY

|   |                                  |
|---|----------------------------------|
| CURRENT OR MOST RECENT JOB TITLE:                 | DATES OF EMPLOYMENT<br>FROM: TO: |
| SALARY ON LEAVING:                                | REASON FOR LEAVING:              |
| EMPLOYER NAME:<br>ADDRESS:                        |                                  |
| TELEPHONE:  | FAX: EMAIL:                      |
| MAY WE CONTACT YOUR CURRENT EMPLOYER?             | YES/ NO*                         |
| BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES: |                                  |

|   |                                  |
|---|----------------------------------|
| NEXT MOST RECENT JOB TITLE:                       | DATES OF EMPLOYMENT<br>FROM: TO: |
| SALARY ON LEAVING:                                | REASON FOR LEAVING:              |
| EMPLOYER NAME:<br>ADDRESS:                        |                                  |
| TELEPHONE:  | FAX: EMAIL:                      |
| BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES: |                                  |





## **SUPPORTING INFORMATION**

Please provide any relevant information in support of your application. In particular, you should state why you are suitable for the post including any relevant skills and experience any why you would like to be considered for the post.

**I confirm that the details supplied on this form are true and accurate to the best of my knowledge. I acknowledge that to provide false or misleading information may result in the withdrawal of any offer of employment or result in summary dismissal.**

**SIGNED:**

**DATE:**